



The Office of Undergraduate Research  
Mini Research Abroad Grant 2020

### **CALL FOR PROPOSALS**

The Office of Undergraduate Research's Research Abroad Grant provides support for undergraduate students who wish to add a research component to their ERAU study abroad experience.

Grant recipients will receive a \$1,500 research stipend. Grant recipients will be expected to actively engage in a research project while abroad, under the supervision of a mentor from ERAU. Undergraduate students who would like to be considered for the program will develop and submit a proposal with the guidance and approval of a faculty mentor. The application will include a project narrative and letter of support from the faculty mentor. Accepted grant recipients will complete the project as outlined in their proposal, prepare a poster to present at the Student Research Symposium (fall 2020) and Discovery Day (spring 2021), and submit an article to the *Beyond* journal or another agreed upon outlet.

To be eligible for consideration, students must:

- Be in good academic standing with the University.
- Currently be enrolled as a full-time undergraduate student on the Daytona Beach Campus and plan to enroll full-time for the fall 2020 term.
- Have the written support of a Faculty Mentor for the duration of the project.

## Application Instructions

### Checklist

- Curriculum Vitae/Resume with ERAU Student ID number
- Project Narrative
- Letter of Support – Faculty Mentor
- If conducting research requiring safety approvals or IRB approval, Approval Letters

### Project Narrative

In no more than two double-spaced pages (12 pt. font), explain the objectives, methods, and contributions of the project. Avoid using jargon as reviewers will be from a variety of disciplines. No specific format is required but questions regarding formatting may be addressed by the Interim Director of Undergraduate Research.

Narratives should distinguish what will be accomplished during the award period, your competencies and skills that will allow you to be successful in the completion of the project, what contribution the project will make, and anticipated results. Indicate specific plans to communicate your research and to which audience(s) you plan to do so.

### Faculty Mentoring Guidelines

As a faculty mentor, you are expected to help your mentee(s) select a project appropriate for their skill/knowledge level. The project should be original and feasibly completed during their study abroad program. Students will be expected to be engaged in research during their travels.

As you know, if a student is proposing to conduct research involving human subjects, they will need to get IRB approval. While the Office of Undergraduate Research will support all students through this and other processes as needed, it is expected the faculty mentor will serve as the primary guidance on proposal preparation and IRB guidance, when necessary. Further, it is expected the faculty mentor will ensure all appropriate safety protocols are followed and approvals are documented.

As part of the application, you must provide a letter of support on behalf of your student. This should include your assessment of the student and their proposed project, and a statement indicating the status of IRB approval, if necessary for the project. It is expected the faculty mentor providing a letter of support will be available to advise and mentor the student(s) throughout the summer. The bulk of their advisement will be throughout the application and pre-planning phases and it is expected that they will be readily available by phone, e-mail, or other preferred means of communication agreed upon by both the mentor and mentee. It is required that faculty mentors review the program overview and application entirely to understand the expectations for the grant recipients by the Office of Undergraduate Research before committing to serve as a faculty mentor.

**DEADLINE FOR SUBMISSIONS:** Proposals are due no later than 12:00 p.m. on Monday, April 20, 2020. They must be submitted to Wesley Lewis at [lewisw4@erau.edu](mailto:lewisw4@erau.edu) with all required materials.

By submitting this application, you confirm that you:

1. Are an ERAU Daytona Beach undergraduate student who will not graduate before December 2020.
2. Have secured support from your undergraduate research mentor.
3. Can complete the proposed international research activity by August 31, 2020

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The Office of Undergraduate Research encourages prospective student researchers to meet with Interim Director Wes Lewis ([Wesley.lewis@erau.edu](mailto:Wesley.lewis@erau.edu)) if they have any questions regarding their proposals or the application process.