

# GUIDE FOR THE

## EXCHANGE Student.



**EMBRY-RIDDLE**  
Aeronautical University

Study Abroad and Global Engagement (SAGE)

Current as of September 2023

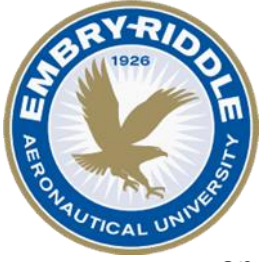
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## **WELCOME TO ERAU – DAYTONA BEACH**

Welcome and congratulations on your admission to Embry-Riddle Aeronautical University! Here at the Office of Global Engagement, we look forward to meeting and helping you throughout your stay, which we trust will be a great and fulfilling one! Studying abroad is truly an unforgettable life experience, and the ERAU Study Abroad & Global Engagement (SAGE) office is very excited that you have chosen to take advantage of this opportunity to further your studies and expose yourself to another culture at our university in Daytona Beach, Florida. We are here to make your adjustment to ERAU and the Daytona community as comfortable and smooth as possible.

We provide this guidebook as a resource for you during your time at Embry-Riddle. There are many important topics covered and helpful suggestions offered to enrich your experiences here. Become familiar with the contents of this book, and refer to it frequently as you get acquainted with the people and customs of this campus and the culture of the United States.

This guide offers a practical perspective on several key aspects of your stay here with us. Please read it, explore all of the information and links provided, and use it to help yourself make decisions, plan better, and prepare yourself for your time abroad. If you have any questions prior to your arrival or need information and/or help with your preparations, please don't hesitate to contact us at [dbgoglobal@erau.edu](mailto:dbgoglobal@erau.edu).

For more information about our school in general, we recommend that you visit the ERAU Daytona website at <https://daytonabeach.erau.edu/>.

Please become involved in the International Student Programming Council (ISPC). Through this organization, international students have the opportunity to impact the ERAU community in a very positive way - by raising awareness about the unique cultural heritage that each of you bring from your home country. As an exchange student, you are an ambassador for your university and nation. As you get to know your ERAU peers, encourage them to seek out exchange opportunities at your school. Also, please regularly visit SAGE to let us know how things are going. If you have questions or concerns, we can assist you in finding answers or refer you to the appropriate office. We look forward to assisting you in all your endeavors!

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## STUDY ABROAD & GLOBAL ENGAGEMENT (SAGE)

The Study Abroad and Global Engagement (SAGE) office is where both domestic and international students learn about opportunities for study abroad. The exchange program is run through SAGE. Any questions concerning the exchange program should be addressed to [dbgoglobal@erau.edu](mailto:dbgoglobal@erau.edu). We welcome you to stop in our office to meet all the staff, or any time you have questions.

Sue A. Macchiarella, Director

Miriam Gutierrez-Cunico, Exchange Program Coordinator

Patti Jo (PJ) Allen, Administrative Assistant

Email: [dbgoglobal@erau.edu](mailto:dbgoglobal@erau.edu). Telephone: 386.226.6215

*Also find us on Facebook and  
Instagram at:  
ERAU Eagles Abroad*

## IMMIGRATION OVERVIEW

### Passports

Passports are issued by your government only and can be renewed in your country and by your consulate or embassy in the U.S. Your passport should be valid for at least six months beyond your intended stay in the U.S. If the expiration date is approaching on your passport, **YOU CAN GET AN EXTENSION FROM THE Embassy while in the USA or from your own country.** (Make sure to confirm that it can be renewed at the Embassy. Rules vary from country to country. Your entry and visa classification will be stamped in your passport when you enter the U.S. to start school.

### **International Student & Scholar Services**

Email: [dbiss@erau.edu](mailto:dbiss@erau.edu)

Phone: 386-226-6579

**MANY FORMS AND INFORMATION [ONLINE!](#)**

### Visas

The most common categories of student visas are the J-1 exchange visitor visa and the F-1 student visa. As an exchange student, you will be here on a J-1 visa. Certain other visas will allow you to study in the United States, but without benefits provided by the F and J visa. A visa is like your key to enter the U.S. and you need it every time you are attempting to enter the country. Visas are **ONLY** issued outside the U.S. at an American Embassy or Consulate and cannot be renewed within the United States. It is not a problem if your visa expires while you are in the U.S. unless you leave and wish to re-enter. To renew your visa, you may need documents from the university to take to the embassy in your country. Contact SEVIS before departing from the U.S. if you will need to renew your visa while abroad so we may advise you on the appropriate documents needed.

### Form I-94

Form I-94 is the "Arrival and Departure Record" – Customs and Border Protections (CBP) assigns an electronic document to you during entry to the U.S. If you need a copy, it can be printed from

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[www.cbp.gov/I94](http://www.cbp.gov/I94) after entry. The time you can stay in the U.S. is determined by the immigration inspector and notated in the admission stamp on your passport upon arrival. For F and J visa holders and dependents, it is usually marked "D/S" meaning 'Duration of Status.' This means you are eligible to stay in the U.S. for as long as you maintain legal status. If you were issued a paper I-94, you should safe guard it while you are here and surrender it to the commercial carrier or CBP upon departure from the U.S.

### Form DS-2019 and Form I-20

**The Form DS-2019 or “Certificate of Eligibility for Exchange Visitor (J-1) Status” is the document used in the administration of the exchange visitor program.** For exchange visitors, Form DS-2019, sent to you from the sponsor, is used to obtain a J-1 visa from the US Embassy or Consulate. You will use your DS-2019, along with your J-1 visa, to enter the US upon arrival. With very few exceptions, exchange students will be coming under a J-1 visa.

For F-1 students, the “Certificate of Eligibility for Non-Immigrant Student” (I-20) is sent from the university to a new student so that he/she can obtain an F-1 student visa from the U.S. Embassy. You will use your I-20, along with your student visa, to enter the country upon arrival. Only students who have been approved by the Office of Global Engagement may apply for the F-1 visa.

### Receiving Your Travel Documents

**Travel documents will be sent to your ERAU email.**

**Your DS-2019 or I-20 must be kept in a safe and secure place.** You must have your DS-2019 or I-20 with you to re-enter the U.S. after a temporary absence (5 months or less). For J-1 visa holders, the DS-2019 must be endorsed by a Responsible/Alternate Officer (A/RO). An F-1 student’s I-20 must be properly endorsed by a Designated School Official (DSO). DSOs and AROs are located in the International Student Services office. If you are traveling, even within the US, carry your DS-2019 or I-20, passport, visa and I-94 with you at all times.

- Extensions must be done at least one month before the expiration date. Contact the SEVIS administrator well in advance – at least 60 to 90 days before expiration.
  - Students with expired I-20’s will have to leave the country and reapply for a new I-20.
  - Extension or renewal can be done by visiting the International Student Services Office.
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- Remember: ALL procedures pertaining to the F-1 and I-20 take a minimum of 24 hours to process.

## Travel Abroad While In U.S.



If you plan to travel outside the U.S. during vacation periods, you must have proper documentation to ensure your re-entry into the U.S. Try to request any signatures or documents needed 20 to 30 days prior to your departure, during regular business hours. The SEVIS office will have a listing of authorized DSOs on campus. For J-1 students/scholars, have a Responsible Office at the sponsoring organization sign the DS-2019 and allow plenty of time to receive it back.

To re-enter the U.S., you must show the immigration officer at the U.S. Port of Entry a valid, endorsed DS-2019 or I-20. Together with a valid visa and passport, this form is the most important document you have; always keep your DS-2019 or I-20 in a safe place and do not pack it in your checked luggage. If your visa expires before your re-entry, you must take the DS-2019 or I-20 to an American Consulate (outside the US) to apply for a new visa.

If you wish to travel to nearby Mexico or Canada for a brief visit, you may be required to apply for a visa to enter these countries. Citizens of some countries do not require visas, but many are required to obtain visas prior to entering. If you plan a trip to Mexico or Canada, first check with their Consulates regarding visa requirements (come to ISSS for information). If you plan to travel to Mexico or Canada and your U.S. visa has expired, see ISSS regarding automatic revalidation.

## Insurance

All registered ERAU students must have health insurance. Unless you waive enrollment, you will be automatically enrolled in ERAU's health insurance plan with United Health Care at the current year's rates. To get current rates, visit Health Service's site [here](#).

To waive out of automatic enrollment, you must prove sufficient coverage as prescribed below. See complete details on the Health Services [site](#), under "How to Waive out of This Plan". In order to have your waiver approved you must have a US based Health insurance plan that is an ACA accredited plan meeting all of the above requirements. Your plan must also meet the following requirements.

- Does your plan provide coverage while you are enrolled at Embry-Riddle Aeronautical University?

- **Is the claims administrator for the plan based in the United States and is there a United States telephone number and address for submission of claims? Your plan does not have a US telephone number or address. This requirement must be met in order to waive out of the school insurance plan.**
- Does your plan provide both emergency and non-emergency health care in the state of Arizona or Florida?
- Does your plan have participating hospitals, physicians, pharmacies, and mental health care providers within a 50-mile radius of the campus you are attending?
- Does your plan cover ambulance transport within a 50-mile radius of the campus you are attending?
- Does your plan provide inpatient/outpatient care including office visits and mental health care and chemical dependency, including counseling and psychotherapy benefits in Florida or Arizona?
- Do you have a plan benefit for prescription medications in area of the campus you are attending?
- Does your plan cover laboratory and radiology expenses in the area of the campus you are attending?
- Does your plan provide essential services with unlimited lifetime maximums? Most domestic policies follow this criteria as guided by the current US regulations of the Affordable Care Act.
- Does your plan provide coverage for immunizations, screenings, and other preventative services?

#### **International Students Only:**

- Repatriation: \$25,000 coverage to return the student's remains to his/her native country
- Medical Evacuation: \$50,000 to permit the patient to be transported to his/her home country and to be accompanied by a provider or escort, if directed by the physician in charge

By law, the medical insurance must meet specific U.S. Government requirements including a designation for repatriation. Program participants and their dependents are required to have medical insurance coverage with the following minimum benefits for their full length of stay (22 CFR 62.14) (as of May 2020):

- Medical benefits of at least \$100,000 per accident or illness
- Repatriation of remains in the amount of \$25,000
- Medical evacuation of the exchange visitor to his or her home country in the amount of \$50,000

## Employment

**The J-1 or F-1 visa *does not allow* international students or scholars to seek employment off campus.**

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You may work on campus, but you will be required to obtain a U.S. Social Security Number in order to receive payment for campus employment. Some sponsors do not allow their students to work, so check with them (if applicable) if you are considering employment. Students may work a maximum of 20 hours/week during the academic school year. Unauthorized employment by a nonimmigrant constitutes a failure to maintain status and renders the individual deportable. If you have any questions regarding employment, contact the ISSS office.

### Social Security Number (SSN)



All Embry-Riddle students are issued a university I.D. number; this is NOT a Social Security Number (SSN) and may not be used for employment purposes. Applications for the SSN are made at a Social Security Administration Office, and you must have proof of employment (usually a letter from Human Resources) AND a letter from the International Student Advisor (or for J students/scholars a letter from sponsor) authorizing your application for a SSN to apply. Once you have the required documents, take your passport, I-94, original DS-2019 or I-20, and letters from HR and International Student Advisor (or sponsor for J visa holders) to the Social Security Administration Office.

### SOCIAL SECURITY OFFICE

4990 S Clyde Morris Blvd  
Port Orange, FL 32127  
Phone: 866-210-8089

You **cannot** get a SSN without a job offer first! The process can take 2-3 weeks.

Upon your first entry to the US, you may only attend the school listed on your visa. If later you transfer to another school and have followed proper transfer procedures, you may reenter the US using the same visa, as long as you have properly maintained status.

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## STEPS TO GET AN ON-CAMPUS JOB

1. Register with Student Employment
2. Search for a job
3. Once offered a job, obtain an official offer of employment
4. Contact the International Student Services Office (Bld. 273) to get a Memorandum of Eligibility, a written letter, from the school to apply for your Social Security Number (SSN)
5. Take the following items to the social security office to obtain your SSN: Formal offer of employment; Memorandum of eligibility to work; I-20 form; Passport with valid visa; Printout of the I-94 card

## STUDENT EMPLOYMENT

Student Union Room 336

Phone: 386-226-6320

[Website](#)

## Designated School Officials (DSOs) and Alternate Responsible Officers (AROs)

DSOs and AROs have the legal authority to approve travel and sign important immigration documents. International Student and Scholar Services (ISSS) are the first people you should consult with questions about visa status, travel, authorization for J-1 and F-1 student benefits, etc. J-1 students/scholars with DS-2019 not issued by ERAU should contact their sponsoring organization for these items.

## Duration of Status (D/S)

You are eligible to stay in the US as a student provided you maintain proper immigration status. To maintain status, students must register for a full course load, make normal progress toward completing a degree, report change of address to CIPS within 10 days, not be employed without authorization, follow transfer procedures (see below) and keep passport and DS-2019 or I-20 valid (request extension prior to document expiration). J-1 students/scholars have 30 days to exit the U.S. after completing program (unless doing academic training). F-1 students should exit the United

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States within 60 days of the end of the academic program (unless doing practical training or further education or changing status). Failure to maintain status will require you to leave the country or apply for reinstatement with United States Citizenship and Immigration Services (USCIS). Please refer to the contract you signed during international student orientation and go to the ISSS office with any questions regarding your immigration status or the legality of any activities in which you are considering participation.

## Transfer

As a student, you were admitted to the United States solely to study at the school that issued your Form I-20 or DS-2019 that is listed on your visa. You are only eligible to transfer to another school if you follow proper procedures and your current school clears you for a transfer, ensuring the issuance of a valid Form I-20 or DS-2019 by your new school.

If you wish to transfer to another college/university, you will need to notify the Office of Global Engagement of your intentions; who will refer you to the correct person(s) who will explain the process and authorize your transfer if you have maintained status. You must enroll in the new school in the first term after leaving ERAU or after an authorized vacation. Failure to enroll full time is a violation of student status.

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## ARRIVAL



### Airports

#### Most Popular Airports

##### **Daytona International Airport (DAB)**

- Located next to campus
- Same airport used for flight training at ERAU

##### **Orlando International Airport (MCO)**

- 70 miles from campus
- 1 hour and 15 minutes by car
- Near all theme parks, shopping malls, and attractions

#### Other Airports Used

##### **Orlando Sanford International Airport (SFB)**

- 40 miles, 47 minutes by car

##### **Jacksonville International Airport (JAX)**

- 110 miles, 1 hour 45 min by car

##### **Tampa International Airport (TPA)**

- 145 miles, 2 hours 30 minutes by car

##### **Miami International Airport (MIA)**

- 270 miles, 4 hours by car

- Cheaper to fly into major airports (MCO, TPA, MIA)
- Consider extra time and costs associated with flying into airports other than DAB
- Ticket prices frequently change, try checking local travel agency, online services, and airline websites for best rates

## Shuttle and Bus Services



To and from Orlando International Airport (MCO) and Sanford International Airport (SFB) and Daytona Beach, Google shuttle service Daytona Beach, Florida, as there are new/changing services frequently.

### Groome (formerly DOTS) Shuttle

Phone: 386-257-5411

[Website](#)

### Intercity Bus

Services to many cities all over Florida, but tickets must be booked and paid for 24 hours in advance.

### GREYHOUND

Phone: 286-255-7076

[Website](#)

### MEGA BUS

[Website](#)

### Local Public Bus

Local bus service around Daytona Beach and surrounding cities

### VOTRAN

Phone: 386-761-7700

[Website](#)

### AMTRAK Train

[Website](#)

### Taxi

**Uber** – try using the App!

<https://get.uber.com/>

**Lyft** – share a ride and save money!

### TAXI TIPS

1. Tell dispatcher your precise location for pickup and drop off
2. Ask approximate rate to ensure sufficient cash
3. Ask if credit cards are accepted
4. Don't forget to tip (\$1-4)



## FINDING HOUSING ACCOMMODATIONS

### On Campus

***On-campus housing is not guaranteed. Additionally, exchange students are not required to live on campus, but are strongly encouraged to do so if possible for the cultural and American university-living immersion that is part of an exchange experience.*** There is little to no public transportation in Daytona. It can be very difficult to find housing for just a semester. Living on campus also allows for a deeper, more fulfilling student experience. As soon as you are accepted on the exchange and have an ERAU ID you should apply for on campus housing. Do not wait. Please contact the Housing Department directly ([Daytona.Housing@erau.edu](mailto:Daytona.Housing@erau.edu)) if you have any questions about on campus living. Dorms on campus vary in size, amenities, and location. To see options of residence halls, check out the housing [website](#).

#### Fall Semester Start

If you want to live in the dorms (on-campus housing), you must have your application and deposit turned-in by June 1<sup>st</sup> to be assigned a room. If you do not apply for housing and submit the deposit by June 1<sup>st</sup>, you may not be able to obtain on-campus housing.

If you turn-in your application and deposit before June 1<sup>st</sup> to make sure you will be eligible for housing and later, if you are able to find off-campus housing, you may cancel your request to live on-campus and receive your deposit back. However, you must cancel your housing application and request the refund BEFORE June 1<sup>st</sup>.

**Deadline to apply** for on-campus housing (application and deposit) – June 1

**Deadline to cancel** on-campus housing and receive your deposit back – May 31

#### Spring Semester Start

If you want to live in the dorms (on-campus housing), you must have your application and deposit turned-in by December 1<sup>st</sup> to be assigned a room. If you do not apply for housing and submit the deposit by December 1<sup>st</sup>, you will not be able to obtain on-campus housing.

If you turn-in your application and deposit before December 1 to make sure you will be eligible for housing and find off-campus housing, you may cancel your request to live on-campus and receive your deposit back but you must cancel your housing application and request the refund BEFORE December 1.

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**Deadline to apply** for on-campus housing (application and deposit) – December 1  
**Deadline to cancel** on-campus housing and receive your deposit back – November 30



## Off Campus

Housing can be expensive and be difficult to find. There are apartment complexes and homes for rent; however, you will have additional charges to consider outside of just the rental costs. You will have to pay food costs, bills for water, electricity, gas, transportation to and from campus (you may have to buy a car), internet, and television service in addition to your monthly rental charge. Most off campus apartments are unfurnished, so you will need to provide your own furniture. Make sure this arrangement will work within your budget. Most rental agreements require you to live in the apartment or house for a fixed period of time; if you move out before that period is over, you could be charged large sums of money. Make sure you read and understand all rental agreements before signing anything.

**Embry-Riddle SGA Shuttle Service offers transportation to and from these apartment complexes:**

[Eagle Landing](#)

[Bellamy](#)

[Onshore](#)

[Chanute](#)

ERAU's Student Government Association (SGA) offers a free [shuttle service](#) to and from some of the most popular off-campus apartment complexes. This service is provided Monday-Friday between 7a.m.-7p.m. and does not operate during University breaks.

## Housing Comparisons - On or Off Campus

	On-Campus	Off Campus
Finding Housing	If your applications is accepted, you will be guaranteed housing; arrangements made by the Housing department. <a href="http://daytonabeach.erau.edu/campus-life/housing/">http://daytonabeach.erau.edu/campus-life/housing/</a>	Begin looking at least one to two weeks early to look for a place to stay. Rent requirements will vary and most landlords may require two months of rent as a deposit to allow you to move in.
Cost	Average costs per semester range from \$2,700 for an 8 person suite (two per room) to \$4,085 for a single studio apartment. Check current residence hall rates here: <a href="http://daytonabeach.erau.edu/campus-life/housing/rates/index.html">http://daytonabeach.erau.edu/campus-life/housing/rates/index.html</a>	Average students pay between \$400 and \$900 per month. With roommates \$300-\$400/month for a room in a cheaper apartment whereas a single apartment \$700-\$1000. Rooms are also available in homes throughout the area and vary considerably in cost. Rents costs are dependent on what you want and what is available and typically will not include utilities.
Location	Dorms are located within a 5-10 minute walk through campus; except Chanute complex which is 2 miles away.	Houses and apartments for rent can be found near campus, the highway, the Volusia shopping mall, and the ocean or intercostal.
Roommates	Roommates chosen by Housing department, considering your profile to match with a compatible student, unless you apply with someone else and request to room together. All rooms are same-sex rooms ages range from 18-21 years old.	You are free to room with whomever you wish or alone.
Facilities	All rooms are furnished and can include a refrigerator, microwave, oven, stove etc. Internet, cable TV, and a phone line with free incoming calls are included as well as Tech support, free movie rentals, laundry facilities, study rooms, and dining facilities, among others.	Rentals may or may not be furnished. Most apartment complexes have pools and recreational areas including BBQ pits, exercise rooms, etc. However, most of these facilities are available at ERAU for free anyway.
Transportation	Easily walk to ERAU and classes (except Chanute), however a car, bike or use of public transportation is needed to travel anywhere else.	Transportation will be needed to commute to campus, such as a car, bike, or public transportation. Average commute times are 15-30 minutes depending on proximity and campus parking.
Regulations	On campus, you will have to follow rules and regulations of ERAU. Resident advisors will be assigned to every "wing" of the dormitories and will be in charge of these regulations, including no alcohol if anyone in the room is younger than 21 years old.	As long as you pay your rent, don't destroy your apartment, and don't disturb your neighbors, your home is yours to do what you wish.
Security	Campus Safety patrols the dormitories all day every day, and staff working late in the night, providing safety. There are occasional reports of thefts so students must be careful to lock their rooms at all times.	Most apartments provide security, such as patrols, throughout the neighborhood. Always lock your doors when you are home and away.
Social aspects	On-campus dorms can be great for meeting local and international students, but there are limitations to consider if you plan to have parties, bigger events, and dinners.	Off-campus you are free to do whatever you want (see "regulations" above) allowing you to enjoy more freedoms when it comes to social events as well as much more privacy.
Food	Only Stimpson and O'Connor Hall rooms have cooking facilities. You are not permitted to cook food (other than microwaveable food) on any other dormitory. Dining facilities and meal plans available but typically more expensive than cooking yourself.	Most apartments have full kitchens including a refrigerator, stove, oven, and sink. Microwaves are usually not included but can be purchased.
Past students' experience	Primarily due to generally lower costs, increased independence, more privacy, cooking facilities, and less restrictions, a significant portion of exchange students in the past have opted to stay off-campus. However, the easiest and carefree option is living on campus, due to the lack of effort needed to find and pay for a room, utilities, and commute to school.	

## Safe Apartment Questionnaire

### Door Features

- ☐ \* Have the locks been changed since the last occupant?
- ☐ \* Are the exterior doors of solid core construction?
- ☐ \* Are deadbolt locks and 180 degree peepholes installed?
- ☐ \* Are hinge pins exposed to the outside?
- ☐ \* Have exterior door strike plates been reinforced?
- ☐ \* Are sliding doors secured with auxiliary locks and/or pins?
- ☐ \* Is there excessive slack in the tracks of sliding doors?

### Window Features

- ☐ \* Are air conditioning units secured from the inside?
- ☐ \* Are windows secured with auxiliary locks and/or pins?
- ☐ \* Are jalousie windows covered with a security screen or glued to the frames?

### Lighting

- ☐ \* Is lighting adequate to identify people and illuminate hiding places?
- ☐ \* Are parking areas, stairwells, and mailboxes well lit?
- ☐ \* Is lighting maintained on a regular basis?

### Alarms

- ☐ \* Are burglar alarms installed?
- ☐ \* Are fire alarms installed?

### Miscellaneous

- ☐ \* Are trees and shrubbery trimmed from doors and windows to eliminate hiding places? Walkways and parking lots?
- ☐ \* Are apartment numbers conspicuously posted?
- ☐ \* Are miscellaneous openings to the apartment securable?
- ☐ \* Is there a security service or patrol?
- ☐ \* Is the apartment within a neighborhood watch area?
- ☐ \* Do I participate in Operation I.D.?



## DINING FACILITIES & MEAL PLANS

Embry Riddle Dining Services (Sodexo) has a variety of [dining facilities](#) to choose from that will be sure to satisfy any craving. This [video](#) also describes the food options available on the Daytona Beach campus.

- Refueling Station (Mori Hosseini Student Union)
  - Soup & Salad Bar
  - Grilled to Perfection
  - Sauté Your Way
  - Comforts of Home
  - Delicatessen
  - Pizza Fresco
- Qdoba (Mori Hosseini Student Union)
- Chick-Fil-A (Mori Hosseini Student Union)
- Starbucks (Mori Hosseini Student Union)
- Propellers (Mori Hosseini Student Union)
- Legacy Walk Food Truck (Located on Legacy Walk)
- Boundless All-You-Care-to-Eat (New Residence Hall 2)
- In Flight Late Night Café (Located in Propellers)
- In Flight Cargo Convenience Store (Student Village)
- Flight Café (Flight Ops Building)
- Fuselage (IT Building)

Whether you enjoy several meals throughout the day or look forward to breakfast, lunch, and dinner, chances are [we have a meal plan](#) that fits right into your schedule and lifestyle.

NOTE: Incoming exchange students are **not required** to purchase a meal plan.

For specific meal plan pricing and further questions, [visit the dining website](#) or call our Meal Plan Office at 386-226-7927. To supplement further meals and snacks, consider purchasing Eagle Dollars or Dining Dollars.

Dining Dollars give you a 10% discount off posted prices in all dining facilities; they roll over from semester to semester until you graduate or leave the school, and are refundable to your student account at any time. [Purchase Dining Dollars](#).

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Eagle dollars can be used at any of our on campus dining locations, vending machines, many off campus merchants, laundry rooms, the bookstore, as well as other locations. There is no discount with Eagle dollars. Eagle Dollars can be purchased from the Cashiers Office, online, or at the Value Transfer Machine located in the Student Union.

Embry-Riddle has a [Food Pantry](#) program, available to all students who may need a bit of assistance during a time of special need and/or crisis.

## STUDENT COMMUNICATION & CREDENTIALS

### ERNIE

You will use your ERAU credentials to log into Ernie. These are the credentials given to you when applying.

### TOOLS

Found on right side of the ERNIE homepage. List of all tools for easy access to all ERAU sources.

For information and support, [visit IT website](#).

### CANVAS

Course information, assignments, current grades, and online messaging system for peers and professors. Professors can email, upload, and store class information & syllabus here.

### CAMPUS SOLUTIONS STUDENT CENTER

View all student account information: class schedule, class registration, unofficial transcripts, advisor contact information, and financial information.

### OFFICE 365 ACCOUNTS

University provided Microsoft Office 365 with e-mail, calendar, OneDrive storage, online access to Word, Excel, PowerPoint, and OneNote and more!

### ERAU EMAIL

Access email through ERNIE or Outlook your email-address will be yourusername@my.erau.edu and you'll use the same login information as on ERNIE. **ALL UNIVERSITY COMMUNICATION WITH ERAU**

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**STAFF AND FACULTY MUST BE VIA ERAU EMAIL.** Always sign your name with your Student ID number for staff assistance.

Your ERAU email is valid for two years after your exchange period.

### **P-DRIVE**

Private storage location provided on the university server for every student; to access, login with your ERAU username and password and access any computer on campus or through ERNIE at home. About 200mb.

## Internet

Eaglenet is ERAU's network and is available all across campus. It is a protected network and has a strong connection.

To contact Information Technology (IT) call (386) 226-6990.

## eduroam



ERAU utilizes the global roaming wireless access service, [eduroam](#), which allows you to connect to any eduroam wireless network in the world instantly and securely. This service is available for all Embry-Riddle faculty, staff, and students and can be used at participating universities, national labs, museums, and other institutions around the world. On the Embry-Riddle Daytona Beach and Prescott campuses, Eduroam-enabled visitors can connect to the service on our wireless network securely using their institution's login credentials. To connect to eduroam:

Go to your wireless networks on your mobile device and select "eduroam".

Enter your Embry-Riddle email address as your username, then enter your password.

For more information on how to use this new service, visit the [Self-Service Knowledge](#) Base and search for "eduroam". You must be logged into your Ernie account.

View an [interactive map](#) of eduroam-enabled locations around the world.

## Eagle Guardian App

ERAU Smartphone App Enhances Safety, Promotes Communication and Serves as a 'Trusted Virtual Friend'.

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The free Eagle Guardian app turns a smartphone into a personal safety device for students, whether they are on or off campus.

With the Eagle Guardian app, users can create a secure information database about themselves and invite family and friends to join their safety network. The app also provides instant access to ERAU Campus Safety and Security on a 24/7 basis.

By using the app, campus community members can request a safe escort back to a residence hall, for example. They can also ask for medical assistance, or ask for guidance in real-time if extreme weather strikes unexpectedly.

The [Eagle Guardian](#) app is simple to set up and easy to use.

- **Register and Set up an Account:** Users add their name, campus address, medical notes (if needed) and other relevant information for access by Campus Safety & Security in case of an emergency. Users at the Daytona Beach Campus, for example, are encouraged to create a personal safety plan to be used in cases of extreme weather-related emergencies, such as hurricanes, that result in campus closure and mandatory evacuations.
  - **Easy Emergency Communication:** In an emergency, such as an active threat situation or a medical crisis, a call to campus safety officials through the app will display the users' Eagle Guardian profile and current location.
  - **Add and Send Messages to Other Guardians:** The Eagle Guardian app acts as a trusted virtual friend. By adding roommates, friends and family members to their network, users can feel safer when walking alone, on or off campus. Guardians can also be contacted directly through the app. When needed, the user can request one or more of their Guardians to virtually walk with them on or off campus.
  - **Set a Safety Timer:** In the event that a student or staffer feels they are in an unsafe environment, they can set a timer with their current location, indicating where they are going and when they should arrive. If they do not arrive when expected and/or fail to de-active the timer, Guardians or Campus Safety personnel will be alerted immediately.
  - **See Something, Say Something:** The app can also be leveraged to help prevent thefts or other crimes. For instance, if someone is spotted cutting the lock on a skateboard or bicycle, users can
-



safely, anonymously text information and photos to Campus Safety personnel – without having to confront the situation themselves.

**The Eagle Guardian App by Rave Mobile Safety can be downloaded in the Apple or Google Play stores by searching for “Rave Guardian.” You can also learn more at [www.raveguardian.com](http://www.raveguardian.com).**

Rave Guardian is a product of Rave Mobile Safety, the most trusted safety software partner, connecting millions to those they trust to protect them, by providing safety officials with innovative tools to prepare better, respond faster, and communicate more effectively during emergencies. Rave protects more than 1,200 colleges and universities across the United States.

### Safe Internet Usage



Beware of phishing emails. You can report phishing directly from your ERAU email.

Never give out your personal information without proper confirmation!

### RAVE (ERAU Emergency Notification System)



For time-sensitive emergency notification from ERAU...delivered by text/call or email. Sign up on ERNIE! Located in Tools section.

### Responding (RSVP) to Outlook E-vites and other invitations

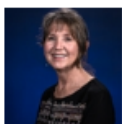
It is imperative that you respond (RSVP) to invitations. This allows the host to plan on the number of people in attendance at a function, and to plan appropriate food, transportation, etc.

ERAU uses Outlook to send e-vites, which are email invitations that track whether you will, will not, or *might* attend. SAGE sends e-vites to all the exchange functions, and expects a response. The event will be automatically put on your Outlook calendar if you accept, or tentatively accept.

Brief instructions appear below on how to respond to an e-vite.

---

✓ Accept ▼ ? Tentative ▼ ✗ Decline ▼ 📅 Propose New Time ▼ 📅 Calendar...



Wed 8/8/2018 11:50 AM

Allen, Patti Jo

SAMPLE INVITATION

Required

Study Abroad

**i** Please respond.

This meeting has been adjusted to reflect your current time zone. It was initially created in the following time zone: (UTC-05:00) Eastern Time (US & Canada).

This appointment conflicts with another one on your calendar.

Report Phishing

+ Get more

**When** Wednesday, August 8, 2018 2:00 PM-2:30 PM

**Location** OFFICE OF GLOBAL ENGAGEMENT

← From Jun 18		Angie - Russia OOO		To Aug 10
← From Jul 3		Summer B Dates; Macchiarella, Sue A.		To Aug 13
2 PM	SAMPLE INVITATION; OFFICE C			
3				

PLEASE LET ME KNOW IF YOU WILL ATTEND, AND IF YOU WILL NEED A RIDE IN THE VAN

Note that this invitation requests additional information beyond your attendance; i.e., whether you require transportation.

- Hit **Accept** if you wish to attend (or **decline** if you do not, or **tentative** if you are unsure.)
- **Edit the Response Before Sending** *if additional information is needed.*

Accepted: SAMPLE INVITATION - Meeting Response

File Meeting Response Insert Options Format Text Review

Cut Copy Paste Format Painter Clipboard

Calibri (Bo 11 A<sup>+</sup> A<sup>-</sup> B I U A<sup>+</sup> A<sup>-</sup> Basic Text

Address Book Check Names Attach File Attach Item Signature

Follow Up High Importance Low Importance Tags

View Templates My Templates

**i** Yes, I will attend.

Send

To... Allen, Patti Jo

Cc...

Subject Accepted: SAMPLE INVITATION

When Wednesday, August 8, 2018 2:00 PM-2:30 PM

Location OFFICE OF GLOBAL ENGAGEMENT

Yes I would a ride in the Van.

## Notary and Faxing

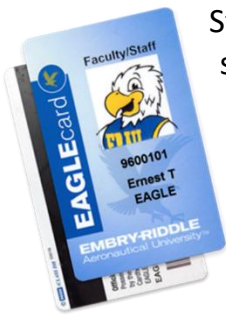
Notary Publics are available for free on campus. Call 386.226.6083 for more information.

Fax machine is located on the 2<sup>nd</sup> floor of the Student Union in the Student Leadership Suite. Can be used domestically and internationally. (International fees apply and will be charged to your Student Account).

## On Campus Phone Dialing

When dialing an ERAU phone number from any campus phone, you may dial only the last 5 digits. For example, 386.226.6083 can be dialed from an on campus phone by dialing 66083.

## Eagle Card (ERAU Student ID)



Student ID card used as an access key, campus debit card, library card, and purchases at select off-campus merchants. Your Eagle Card will give you a discount at many local establishments, including restaurants, fast food, general merchandise stores, etc. It never hurts to ask if a merchant offers a discount for ERAU students.

You will receive your Eagle card during orientation.

## MAIL AND U.S. POSTAL SERVICES

Letters can be mailed to addresses within the U.S. or internationally either at the U.S. post office, community mail boxes or in the ERAU Mail Center. You are responsible to make sure that each letter mailed has your return address and the correct postage. The university mailroom located in the Tomcat Annex sells stamps and will mail parcels and other mail on a cash basis or funds on your Eagle card.

Postal rates vary according to the distance (international mail only), weight, and class of mail. Flat rate boxes that you can fill and send for a pre-determined cost are available. If you plan on sending home larger packages this might be the best option.

Mail destined within the U.S. usually takes from two to four days to reach the addressee. Special delivery service is faster and Express Mail Service can guarantee overnight delivery for a fee. Check with the mailroom for exact pricing.

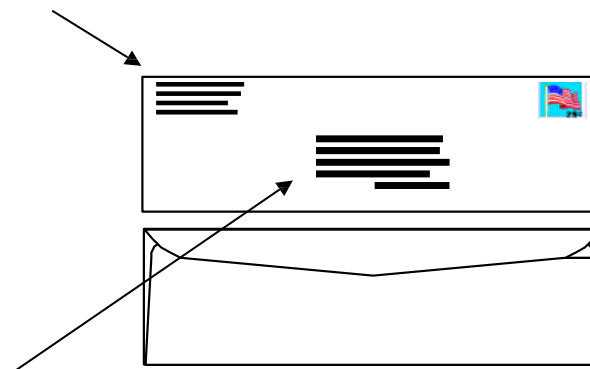
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When mailing a letter or package within the United States, you should include the following information on the outside. If you do not know a specific zip code, ask the mailroom staff or look it up online.

**Return Address** (upper left corner): Your Name

Street Address

City, State Zip Code



**Address of Receiver** (middle): Name of Recipient

P.O. Box number (if any) or Apartment Number (if any)

Street Address

City, State Zip Code

Country (if outside of the U.S.)

## Post Office Boxes

Each new international student is assigned a mailbox in the mailroom. Mail Room Services are open from 8:00am – 5:00pm Monday-Friday for package pick up. However, student mailboxes are accessible to the students on any day of the week 24-hours a day. All international students may have a campus mailbox, even if they live off campus. You must be sure to return the box key when you complete your program.

## Change of Address

When you move from one address to another, notify the school mailroom staff and/or your local post office of your address change so that all first class mail may be forwarded to you. For the forwarding of first class mail within the US, there is no charge. If you need to have mail forwarded internationally, you will have to pre-pay the postage to send it overseas. You are also responsible to notify friends, family, subscriptions and the ISSS Office of your change of address. **To maintain student visa status, you MUST report a change of address to the ISSS Office within 10 days of the change.** Also, be sure you change your address in the ERNIE system so any correspondence from the school reaches you.

## TELEPHONE SERVICE

### Long Distance versus Local Calls



If you wish to make calls to most places outside of the Daytona area, you must have long distance service. It is recommended that you purchase calling cards to access long distance services; many of these cards include international long distance as well as local. You may also consider using an internet calling service like Skype or popular apps such as WhatsApp and Viber. Long distance calls can be quite expensive, depending on where you are calling and what time of day it is when you call. Local calls (to phones within the Daytona area) do not incur additional charges.

The cheapest way to make long distance calls, off campus, is to dial direct without the operator's assistance. From the Campus Residence Halls you must use a calling card that will allow you to make long distance calls. This calling card will have a private account number assigned to you and unless you give this number to someone, no one else may use it.

### Cellular Phone Plans

Rates are constantly changing. Search the internet for updates and promotions for purchasing a SIM card and getting a cell phone number in the U.S. ... here's some examples of plans you can choose from. Prepaid is popular among short-term students due to no contracts, pay as you go and use your own phone. Bring some form of identification to purchase the SIM card (passport, ID).



**NO CONTRACT.  
NO COMPROMISE.**



## MONEY AND BANKING

### Banking

On your arrival, it is a good idea to set up an account with a local bank. It is not wise to keep large amounts of cash in your dorm room or apartment, or to carry it with you. If you bring a check drawn on a bank outside the U.S. it may take up to several weeks for the local bank to process your check through banking channels for collection. Most local banks will not allow you to withdraw amounts from your account until your check clears. When you open an account, before you deposit a check, be certain to ask if you may utilize at least a minimum amount until clearance of the check.

It would be preferable to have the use of at least the amount required to meet initial housing and meal needs as well as to purchase textbooks and class supplies. There is an estimate of costs in the application process that will guide you as to required/suggested amounts.

#### BANKS NEAR CAMPUS

- TD Bank
- Sun Trust
- Bank of America
- Wells Fargo
- Region
- Space Coast Credit Union

Bank of America contact is Ginger Hakala, who is generally at the Clyde Morris and Beville Roads branch. Her contact information is 386.267.8164. Students should reach out to Ginger at [ginger.hakala@bofa.com](mailto:ginger.hakala@bofa.com) to make an appointment before heading to the bank.

#### DOCUMENTS NEEDED TO OPEN AN ACCOUNT

- Passport
- I-20
- US Driver's License (if applicable)
- Eagle Card
- Social Security Number  
(Notify bank if SSN obtained after opening account)

#### SAVING ACCOUNT

- Earns greater interest
- Store the bulk of money
- Generally no minimum balance
- Maximum number of withdrawals per month before a fee is charged

## CHECKING ACCOUNT

- Direct Access to your money
- Might require minimum balance
- Linked to Check/Debit Card
- Unlimited withdrawals

## Automated Teller Machines (ATM)

Check with your bank when opening your account for service charges and fees when using ATM's. Most Banks in Daytona Beach provide customers with a card to use this service.

In order to use the ATM, the customer must use the card issued for the machine as well as a personal identification number (PIN). It is easy to forget the pin number, but by no means should you write the PIN down and carry it in your wallet or purse. If your card is stolen or lost, be sure to report it to the bank to stop anyone from using your account.

Some ATM credit and Bankcards from banks outside the US may be used at local ATM machines if the network logo that appears on the machine is the same as the one on your card. You can withdraw cash in U.S. funds directly from your credit line or bank account at home. The rate of currency conversion would be the rate on the day of the transaction. There is a charge for this service, so check with your local bank for service charges or questions regarding these types of transactions. ATM machines can be found on campus at the Student Union.

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## Currency Denominations

- 1¢ (cent or penny) a copper-colored coin.
- 5¢ (nickel) silver-colored coin, larger than a penny.
- 10 ¢ (dime) silver-colored, the smallest coin.
- 25¢ (quarter) silver-colored coin, larger than the nickel.
- 50¢ (half-dollar) is silver-colored, larger than the quarter.
- 100 ¢ (silver dollar – usually rare collectibles) is a large silver coin.



All notes are the same size and color. Bills come in denominations of: one (\$1), two (\$2), five (\$5), ten (\$10), twenty (\$20), fifty (\$50) and one hundred (\$100) dollar denominations. Two dollar bills and larger than one hundred dollar denominations are seldom seen. Many small businesses may be hesitant to accept fifty (\$50) or one hundred (\$100) dollar bills. If you travel and need large amounts of cash available, it is best to use a credit card or purchase travelers checks, which are accepted as cash with proper endorsement.

## Borrowing or Lending Money

It is unlikely that a bank will loan money for any reason to international students who, by nature of their visas, are only in this country temporarily. You should avoid either borrowing money from friends or loaning money to friends. Even if the person is from your hometown, borrowing or lending money between students is not recommended as sound practice.

## Emergency Student Loans

If you have a valid emergency for which you require help financially, you should discuss the nature of your emergency with the SAGE who can possibly suggest alternative sources of assistance.



## LOCAL TRANSPORTATION

### Taxicab Service

Taxi services in the Daytona area may be obtained by calling a cab agency using the telephone directory or internet. Rates for the taxi are determined by distance traveled. When you call for a taxi, give your exact location and destination and ask for an approximate fare. Rates are subject to periodic increases without notification. It is always best to ask the approximate fare and be prepared with the correct fare in cash (checks are not normally accepted) than to be embarrassed by having too little cash or a large denomination for which the driver cannot give change. It is customary to tip the driver at least 20% of the fare.



Uber and Lyft are available in Daytona and tend to be less expensive than traditional taxi service. You may wish to download the app to your phone.

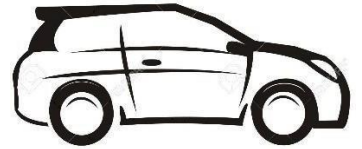
### Shuttle Service

ERAU's Student Government Association (SGA) offers a free [shuttle service](#) to and from some of the most popular off-campus apartment complexes. This service is provided Monday-Friday between 7a.m.-7p.m. and does not operate during University breaks.

## AUTOMOBILES, MOTORCYCLES, AND BIKES

### Driver's License and Auto Registration

A license from your home country or an international driver's license is generally only good for 30 days after you arrive in the United States. When applying for a Florida license, you will be required to show your passport, I-94, and your I-20 or DS-2019 as proof of identification and legal status in the U.S. You will need two proofs of residence. If residing on campus, a letter from Housing Department. If residing off campus, you will need a copy of your lease and utility bill. You are exempt from the four hour Drug and Alcohol Traffic Awareness (DATA) course with home country's license.



#### **Department of Highway Safety and Motor Vehicles (DM)**

##### **Driver's License Office**

2400 S Ridgewood Ave, #2, South Daytona Beach

Ph: 386-254-4610

<https://www.flhsmv.gov/>

Open: Monday-Friday: 8am – 4:30pm

### Motorcycle



- Endorsement required to operate motorcycle; check with DMV
- Consider Florida's changing weather. Frequent and sudden rain can make driving a motorcycle difficult if not impossible.
- You DO NOT have to pay for insurance to register a motorcycle

### Bicycles

Bicycles are great for short commutes, especially if you live off campus, but nearby. There are very few bike paths and bike lanes on the roadway. Inexpensive options include Walmart or Target. For higher quality bikes, check Bob's Bike Shop, Play It Again Sports, etc. Check with Campus Safety; they often have free loaner bikes.

### Buying or Renting a Car



If buying a used car, it is always best to get an opinion on the vehicle's condition from a certified mechanic. If possible, buy from authorized dealers or take the car to a trusted mechanic before agreeing

to the purchase.

Always take the car for a test drive, both in town and on the highway; you should drive it at the maximum speed limit and test the car's brakes, steering, and other systems.

Rental companies vary, but you must typically be 24 years old. Additional fees or deposits may be required if under 24. You must use a credit card and have a valid driver's license. There are numerous rental agencies, both the national ones like Hertz, Enterprise, Budget, as well as many private, local rental agencies.

Possible purchase options include automobile dealerships, Carmax.com, Craighlist.com, and flyers on campus bulletin boards. Check [Kelly Blue Book](#) to find fair car prices. Check [Carfax](#) for used car history.

### License Plates, Registration and Title

Cars are expensive to buy, insure, license, and maintain. If you do decide you need a car, you must have a valid driver's license. You must also purchase Florida license tags and register your car with the state. To do this, you must visit the DMV. You may want to call ahead to determine the proper documents needed and the costs before going to arrange these services or check the website. Be prepared to wait, it is an extremely busy office! Failure to register your car with the state may result in the loss of your driver's license and a large fine.

### Car Insurance

**Florida law requires all cars to be insured for liability.** Car insurance is extremely expensive, depending on the type of car you purchase. Rates vary depending on the model and year of the car, your age, marital status, grades, etc. It is best to ask about rate discounts for these factors. Premiums may be paid monthly, semi-annually, or annually. Shop around to get the best coverage for the services needed. Ask the insurance representative to carefully explain the coverage options available to you.

### Parking on Campus

All students, faculty, and staff are required to register and display an ERAU decal on all vehicles (cars, motorcycles, mopeds, and bicycles) with the Campus Safety Office.

Check with the Safety Office for current prices on parking permits.

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Anyone who parks in unauthorized areas, or those without a registration decal, will be fined. Failure to pay fines results in having a hold placed on your account. Appeals for any traffic violations may be scheduled through the Campus Safety Office.

Parking lot locations change frequently during construction, so check with Campus Safety for the latest information. New students generally receive a current campus map in your orientation packet.

[Maps](#) are ever changing ... so check for the latest and greatest.



(Current as of March 2022)

## EXPLORE DAYTONA ... AND BEYOND

Check out the local [calendar](#) for current events!

The International Student Programming Council schedules many trips, so be sure to check them out!

Daytona Beach is often referred to as the [“World’s Most Famous Beach”](#) and is a top vacation destination. A charming resort town, it is an ideal place to visit, live, study, and fly. Temperatures are mild year-round, and there are a variety of recreational and outdoor activities available.

Orlando’s attractions and Kennedy Space Center are popular places to visit that are both about an hour’s drive from campus. Whether you enjoy swimming, boating, camping, fishing, golfing, or exploring history, you’ll find it all right here.



Visit the official [Daytona Beach website](#) for more information on the area and special events like these. You can read the online Visitor’s Guide or even have the guide [sent to you](#).

- [Daytona International Speedway](#)
- Spring Break
- [Biketoberfest and Bike Week](#)
- [Daytona Beach International Airport](#)

### Some Fall events include:

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**Deland Craft Show**  
Historic Downtown Deland

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**Biketoberfest**  
October Biker’s Festival – Surrounding cities

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**King of the Grill**  
Rockefeller Gardens, Ormond Beach

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**Greek Festival**  
St. Demetrios Greek Orthodox Church

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**Riverfest Seafood Festival**  
Rockefeller Gardens, Ormond Beach

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### **Turkey Trot**

Largest classic car show, 45 year tradition  
Daytona International Speedway

### **Fall Cycle Scene**

Daytona International Speedway

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## **Spring/Summer events usually include:**

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### **ROLEX 24 RACE**

Daytona International Speedway

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### **SPEED WEEK**

Daytona International Speedway

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### **DAYTONA 500**

Daytona International Speedway

### **Bike Week**

Spring Biker's Festival – Surrounding cities

### **Rock the Ocean: Tortugua Music Festival**

Fort Lauderdale

### **Spring Daytona Turkey Run**

Largest classic car show, 29 year tradition  
Daytona International Speedway

### **Summer Bandshell Concert Series**

Free concerts, Tribute bands, Fireworks  
Ocean Walk Shoppes, Daytona Beach

### **Country 500**

Daytona International Speedway

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In addition to theme parks, Florida has some fabulous natural beauties, including [springs](#) where you can interact with wildlife, float, swim and hike. Check some out!

Visit the lighthouse and beaches in [Ponce Inlet](#), just south of Daytona, and check out New Smyrna Beach – shark bite capital of the world!



[St Augustine](#), north of Daytona, lays claim to being the oldest settled city in the US and is known for its Spanish colonial architecture as well as Atlantic Ocean beaches like sandy St. Augustine Beach and tranquil Crescent Beach. Anastasia State Park is a protected wildlife sanctuary. The Castillo de San Marcos is a 17th-century Spanish stone fortress with views of the St. Augustine Inlet... and another lighthouse!

➤ Jacksonville

- 1.5 hours away, Downtown Shops, Restaurants, Pubs and Clubs
- Cumberland Island, Amelia Island, Big/Little Talbot State Park

➤ Gainesville

- 1.5 – 2 hours away, Scenic Route through Ocala National Forest
- Florida Museum of Natural History, Payne's Prairie, UF Campus, Ichetucknee Springs

➤ Tampa

- 2 – 2.5 hours away by car
- Busch Gardens Amusement Park, Treasure Island
- Tampa Bay Rays Baseball, Lightning Ice Hockey, Buccaneers Football, Amalie Concert Arena
- Salvador Dali Museum, Chihuly Collection, Museum of Fine Arts
- West Coast Beach: Golf of Mexico

- Tallahassee
  - 4 – 4.5 hours away
  - Florida’s Capital, FSU Campus, Wakulla Springs
- Miami
  - 4 – 4.5 hours away
  - Wynwood Art District, South Beach
  - Southeast Coast Beaches: Caribbean-like waters
- Florida Keys
  - 5.5- 6 hours away
  - Southernmost point, the Everglades, Overseas Highway, Seven Mile bridge, Duval Street, scuba diving, boating

## Explore America

Use your long weekends or US holidays to travel all over the United States. Try to find affordable options to share a room or apartments through [Airbnb](#), [Vrbo](#) or [Home to Go](#)

Here’s where a few of our past students have enjoyed visiting!

➤ NYC	➤ Canada
➤ Chicago, Illinois	➤ Puerto Rico
➤ Boston, Massachusetts	➤ Bahamas or Cuba
➤ Washington DC	➤ Costa Rica or Panama
➤ Colorado & Utah	➤ Cozumel or Grand Cayman, Mexico
➤ Las Vegas, Nevada	➤ Belize
➤ Arizona – Grand Canyon	➤ Jamaica
➤ Washington & Oregon	➤ Try a CRUISE!  Ports out of Cape Canaveral, Tampa & Miami
➤ California	



## Campus Groups and Opportunities



### WIKD

Embry-Riddle's iHeart Radio Free-format station

- Listen to commercial free music on 102.5 FM
- Join the club and learn to become a DJ. You can have your own radio show during your exchange and play the music you want to hear!



### Touch-n-Go Productions

- Free, current movies every Thursday Night! Showings at the Willie Miller Auditorium or outside on the Connolly Quad!
- Responsible for the set-up, production, maintenance, marketing and clean up after concerts and events.
- If these interest you, you can join the club!



### Campus Groups

Online portal used to access clubs and societies on campus. Contact information for the club will be posted, but you can also see what clubs are available and meet the members at the club fairs at the beginning of each semester



### FREE Observation Flight

All ERAU students can take flights with the student pilots at no cost

- Go to the Flight Department to inquire what flights are available to observe; student pilots reserve the right to deny/accept
- Must wear: long pants, shirt with sleeves & closed-toe shoes
- Must have Eagle Card and accurate body weight



### Avion

- The Avion is Embry-Riddle's own newspaper, written by students!
- Stay current with events on campus, classifieds and ads for selling, and info articles about ERAU culture

## SHOPPING AND HOUSEKEEPING

### Shopping

Once you sign a contract for any purchase, it generally cannot be canceled. Remember that it is your responsibility to examine the item and make a fully informed purchase. For non-contract items like clothing, shoes, small appliances, you may return the item if it doesn't fit or work for you, just make sure you keep the receipt and take it with you if you decide to return the item. Your Eagle Card will give you discounts at some local merchants and eating establishments – just ask if they give an ERAU discount. Discounts range from 5% up to 15% on store items or business services.

### Receipts

Keep the receipt for anything you buy. In some stores, packages are checked at the door as a protection against shoplifting (stealing). Your receipt is your proof that you have paid for the articles you are carrying. Never place items in your bags or pockets to carry them to the cash register; you may be accused of shoplifting. If you find you have bought the wrong size, color, etc. you can usually return merchandise to the place of purchase if you have the original receipt. It is always best to ask the store's policy on refunds or credits if you suspect you may have to return an item.

### Sales Tax

Everything you buy in Florida is subject to 6.5% sales tax (except necessary food items purchased as groceries). For each dollar an item costs, you pay an additional amount in tax which then goes to local, state, or federal governments. Always be prepared for this added cost. Different cities and states have different sales taxes. If you are shopping in another city or state, ask about sales or other taxes before you decide on a purchase.

### Tipping

When dining out, it is customary to tip services 15% of the final bill. Stellar service merits a higher percentage. When utilizing transportation services like Uber or Lyft, tips typically run \$2 to \$5.

### Groceries

The larger supermarkets carry a small assortment of international items, from fresh fruits and vegetables to packaged or canned goods. You may ask other students for the names of markets and

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stores that may offer goods and spices from your home country. Publix Supermarkets carry an assortment of international items. There are small international shops in the area as well.

#### AMERICAN/ TRADITIONAL

##### WAL-MART \$

1101 Beville Rd  
Daytona Beach

##### SAVE-A-LOT \$

288 N Nova Rd  
Daytona Beach

##### PUBLIX \$\$

1500 Beville Rd Ste 300  
Daytona Beach

##### BRAVO SUPERMARKETS \$

1509 S Nova Rd  
Daytona Beach

##### ALDI \$

812 N Nova Rd,  
Daytona Beach

##### GORDON FOOD SERVICE \$\$

(Buy in Bulk)  
1300 W International Speedway

#### INTERNATIONAL

##### ORIENTAL GROCERY

(Korean)  
135 W International  
Speedway Blvd  
Daytona Beach

##### PASHA MIDDLE EAST CAFE

(Middle Eastern)  
919 W International  
Speedway Blvd  
Daytona Beach

##### PENNY LANE BRITISH IMPORTS

2090 S Nova Rd  
Daytona Beach

##### PLATICA SUPERMARKET

(Hispanic)  
1110 Mason Ave  
Daytona Beach

##### INTERNATIONAL ASIAN MARKET

(South East Asian)  
2263 S Ridgewood Ave  
South Daytona

##### SEVEN STAR FOOD STORE

(Indian)  
632 Mason Ave  
Daytona Beach

## Linens

Bed and bath linens are available at most department and discount stores. Local stores that specialize in low cost sheets, pillows, towels and blankets are Wal-Mart, Target, and certain stores at the Volusia Mall or Tanger Outlets. Beds in the ERAU Residence Halls have extra-long mattresses; be sure to purchase sheets labeled extra-long if you live on campus.

## BEDDING MATTRESS SIZES

- Twin 39 X 75" (99 X 190 cm)
- Twin XL 39 X 80" (99 X 203 cm)
- Full 54 X 75" (137 X 190 cm)
- Queen 60 X 80" (153 X 203 cm)
- King 76 X 80" (198 X 203 cm)
- California King 72 X 84" (182 X 213 cm)

## Clothing

A very general comparison of clothing sizes. Sizes in the US are NOT universal. If possible, always try on your clothes before purchasing!

WOMEN'S SIZES						
<b><i>Dress and coats:</i></b>						
American	5-6	7-8	9-10	11-12	13-14	16-18
Continental	36	38	40	42	44	46
<b><i>Shoes:</i></b>						
American	4	5	6	7	8	9
English	2	3	4	5	6	7
French	34	35	36	37	38	39
MEN'S SIZES						
<b><i>Suits and overcoats:</i></b>						
American/English	36	38	40	42	44	46
Continental	46	48	50	52	54	56
<b><i>Shirts:</i></b>						
American/English	14	14½	15	15½	16	16½
Continental	36	37	38	39	40	41

<b>Shoes:</b>						
American	7-7½	8	8½	9-9½	10-10½	11
Continental	36	37	38	39	40	41
<b>Socks:</b>						
American/English	9½	10	10½	11	11½	12
Continental	38-39	39-40	40-41	41-42	42-43	43-44

Most sweaters and sport shirts are marked small, medium, large, and extra-large. For women, small is 6-8, medium 10-12, large 14-16 and extra-large 18-20.

## Laundry

Ask the Resident Assistant (RA) on your floor if you are uncertain about the use of laundry facilities. Many apartment buildings have clothes washers and dryers for tenant use. The instructions for use are usually posted on or near the machines. You will need to purchase your own laundry detergent for use.

## Household Cleaning

You are responsible for keeping your living quarters clean. Trash and food scraps should be removed daily and placed in garbage or recycling receptacles. Residence halls and apartment houses often provide receptacles for trash or recycling to be placed.



## ATTENDING AN AMERICAN UNIVERSITY

### Studying in the U.S.

Study in the U.S. is different from other parts of the world. The educational system stresses the importance of independent thinking and individual creativity. In college, the student is subjected to continual education through graded quizzes, homework assignments, special projects and exams for each course taken. Students are expected to attend all lectures and complete all assignments. Some faculty members deduct points for class absences and often take class participation into consideration when determining final grades. Be sure to obtain a copy of a syllabus for each course so you will know what is expected in each class.

### Grading System

Grades are an integral part of the constant academic evaluation system. Competition for the highest grades is strong and rewards are often given to students with high grades. In all academic conversations, references revolve around the student's cumulative and semester "grade point average" (GPA). Specific averages are required to maintain good standing at the university. Many educational programs require maintenance of specific GPA levels for continued enrollment within that program. Embry-Riddle Aeronautical University uses the following grading system:

A = Excellence B = Above Average C = Average D = Below Average F = Failing

*Receiving an F grade in a class means that you do not earn credit for that course.*

### Student/Faculty Dynamics

We encourage you to introduce yourself to your instructors outside the class and during their office hours. During the year there will be formal and informal opportunities for you to meet both faculty and administrators on campus. Take advantage of these opportunities to interact with your faculty and the ERAU support staff during their office hours or at other functions. Getting to know your instructors will help your adjustment to ERAU go much more smoothly. Additionally, engage in class by asking questions.

### Academic Advisors

Each student is assigned an academic advisor. Your academic advisor's name and contact information is shared in your acceptance letter. These faculty or staff members are available to assist

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you with scheduling of classes and other questions about your degree program.

## Academic Integrity

Following academic conduct rules should be considered a priority. Common types of academic misconduct are plagiarism and cheating. Plagiarism is the use or close imitation of the words, thoughts, and ideas of an author and presenting it as your own original work. You can avoid this by learning the appropriate ways to cite others' work, and giving proper credit to authors. Cheating is simply the use of unauthorized assistance on a test, in a paper, or other forms of fraud on an assignment. Most of the time, you will be expected to express your own opinions and ideas in your course work. If you have any questions about homework or any other assignment, particularly during group work, be sure to ask your instructor first, so there is no question about plagiarism or cheating. The penalty for plagiarism or cheating can be a failure of the assignment or course, suspension from the academic program, or expulsion from the university.

## Payment of Fees

All fees are due ten days before the first day of classes. As an exchange student, your tuition is covered as a stipulation of the exchange agreement between your school and ERAU. The exchange covers up to 16 credits each semester. If you go over 16 credits you will have to pay for the additional credits. There may be other costs you are responsible for as well. For example, you must pay for housing. You should consider purchasing a meal plan. You may have to purchase our school insurance. Certain courses may have lab fees that are not covered under the exchange agreement. If your account is not paid in full by the second day of the term, it will be considered delinquent (late). Go to Ernie Central if you have questions about charges to your account, late charges, or any other concerns over fee payment. Your charges will be issued as part of your registration, showing all fees (except meal plans and books). Charges and payments on your student account can be viewed on ERNIE. Your account will show prepaid deposits and deduct them from your balance. The Cashier's Office will gladly help you in verifying the amount of credit remaining on your account; you may later fill a check request form to receive the remaining funds. You can also speak with SAGE about fees associated with the exchange program.

## Books and School Supplies

Payment for books and supplies must be made at the time of their purchases at the University Bookstore. You may pay for your books and supplies with cash, Eagle Dollars or MasterCard/Visa credit cards. Many students offer their books for sale, and you can save some money buying used books.



## Practical Training

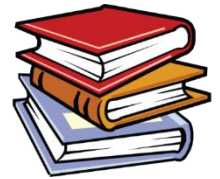
If F-1 students have successfully maintained their status throughout their enrollment, they may wish to apply for a period of authorized practical training. Practical training is the application of classroom knowledge in an employment setting. You must apply for practical training through ISSS. The approval process can take several months. For J-1 students, permission from the sponsoring organization can be given for academic training, a similar program. ERLI students are not eligible for practical training upon program completion, but can after finishing their degree program.

## Co-Op or Internship

International students are eligible to participate in co-op/internship programs through each college's Career Services, but should first discuss their intended participation with an International Student Advisor in ISSS. If you have questions about a Co-op or internship, visit your college's Career Services advisor. Proper work authorization must be obtained before beginning the co-op/internship. See the ISSS Office for the process of obtaining the authorization.

## Registration for Classes

The Student and Exchange Visitor Program (SEVP) requires international students to register each semester for full time enrollment (12 to 16 credit hours for undergraduate students, 6 credit hours for graduate students).



## What courses can you take?

Able to choose one option:

12 – 16 undergraduate credit hours

6 – 9 graduate credit hours

2 undergraduate courses, 2 graduate

3 undergraduate courses, 1 graduate

Additional courses must be paid for if wanted

Your assigned academic advisor will enroll you into your courses your first semester.

If you stay for a second semester, you will enroll yourself into classes through ERNIE.

If you need to change the courses, you'll need to fill out an add-drop form and have it signed by your academic advisor.

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Some courses have pre-requisites, your advisor will evaluate if you have the sufficient academic background to be successful in the course.

## Tutoring



**Writing Center**  
Peer tutors assist students in any stage of writing assignments, from drafts to revisions, by offering constructive feedback to facilitate improvement in written work. Appointments online. (RH3-126)

**Mathematics**  
Mathematics offers tutoring for 100 and 200 level courses. Tutors help students with problem solving and math concepts. Course-specific Supplemental Instruction (SI) is also available in the evenings. (RH3-112)

**Physics**  
Tutoring and SI are available for introductory physics. Tutors assist students with problems and concepts. (RH3-118)

**Engineering**  
Tutoring is available (RH3-113) for the following engineering courses.  
EGR-115, AE-201  
ES-201, 202, 204

**Chemistry/Biology**  
Tutoring and SI provided for entry level chemistry and biology. (RH3-120)

**Study Area/Computers/Printing**  
Visit RH3-117/119 to use the quiet study area, computer room, and free printing.



A<sup>2</sup> Center details:  
[erau.edu/erauaac](http://erau.edu/erauaac)  
SI located in COAS during evenings

Scan the QR code for updates on Campus Groups!



- Tutoring
- Study Assistance
- Supplemental Instruction (SI)
- DVD & Calculator Loan
- Computer Room & Printing
- Online tutoring

**Located:**  
**Res Hall 3 (RH3)**  
**Bldg. 255 - First Floor**

**Tutoring Available In:**

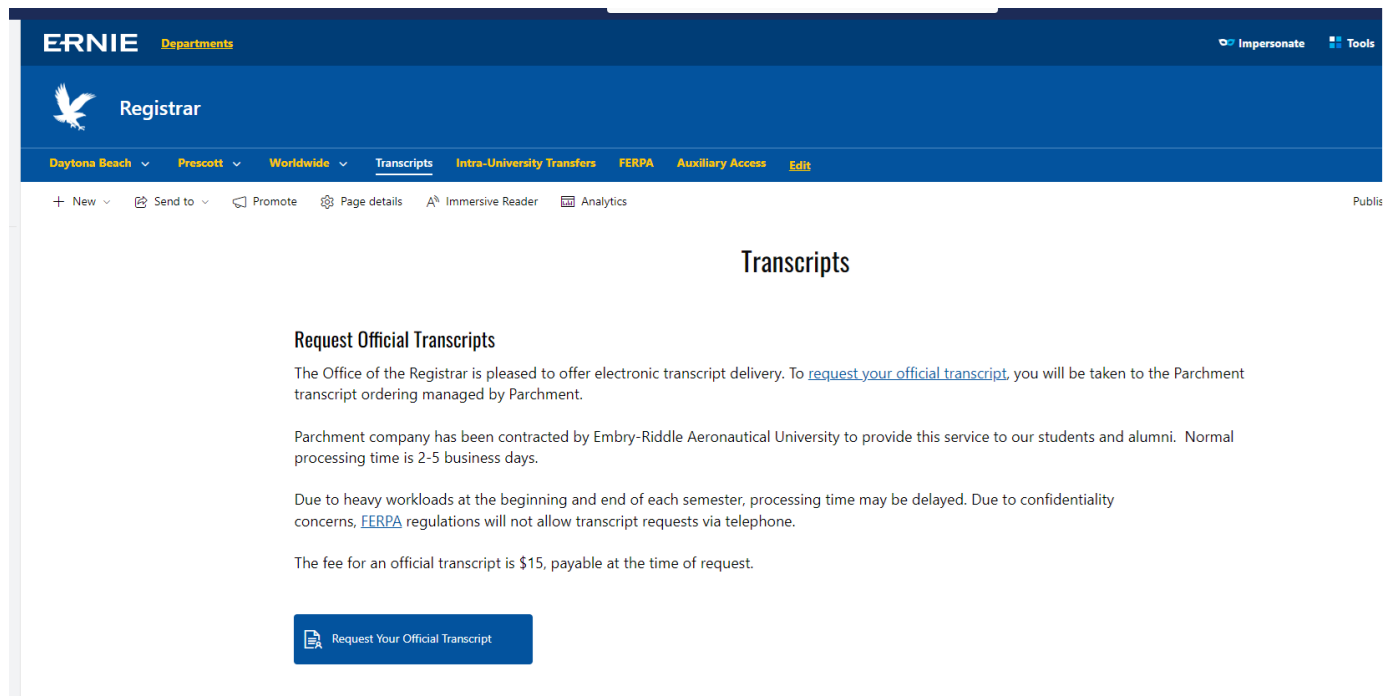
- Writing (126)
- Mathematics (112)
- Physics (118)
- ES/EGR (113)
- Chemistry/Biology (120)

**Hours:**  
**Mon - Thurs: 9am to 9pm**  
**Fri: 9am to 5pm**  
**Sun: 6pm to 9pm**

**Free-Free-Free !**  
Take advantage of the benefits A<sup>2</sup> Center has to offer including peer learning, effective study strategies, as well as in-person and online tutoring.

## Transcripts

Students must order official transcripts through Ernie at the conclusion of their studies at ERAU. When requesting the transcript, the email address for the home school advisor must be entered/used to ensure acceptance as an official transcript. Students should not request the official transcript be sent to their personal email address. Here is the link for the [Transcript Request - Official](#).



The screenshot shows the ERNIE Registrar interface. The top navigation bar includes 'ERNE' and 'Departments'. The main header is 'Registrar'. Below it, a menu bar lists 'Daytona Beach', 'Prescott', 'Worldwide', 'Transcripts' (selected), 'Intra-University Transfers', 'FERPA', 'Auxiliary Access', and 'Edit'. A secondary menu bar contains '+ New', 'Send to', 'Promote', 'Page details', 'Immersive Reader', 'Analytics', and 'Publish'. The main content area is titled 'Transcripts' and contains the following text:

**Request Official Transcripts**

The Office of the Registrar is pleased to offer electronic transcript delivery. To [request your official transcript](#), you will be taken to the Parchment transcript ordering managed by Parchment.

Parchment company has been contracted by Embry-Riddle Aeronautical University to provide this service to our students and alumni. Normal processing time is 2-5 business days.

Due to heavy workloads at the beginning and end of each semester, processing time may be delayed. Due to confidentiality concerns, [FERPA](#) regulations will not allow transcript requests via telephone.

The fee for an official transcript is \$15, payable at the time of request.

At the bottom, there is a blue button labeled 'Request Your Official Transcript' with a document icon.

## STUDENT RIGHTS AND RESPONSIBILITIES

As nonimmigrants, J-1 and F-1 visa holders generally have the same constitutional rights as U.S. citizens, including freedom of speech, religion, assembly, etc. You are restricted, of course, by the nature of your visa regulations, for example you cannot vote (except in campus elections).



You are guaranteed numerous legal protections. If you are arrested, you can consult a lawyer before making any statement to the police, other than to give your name. You are presumed innocent until proven guilty. You have a right to a fair trial and to a court appointed lawyer.

***Some examples of possible violations of your rights are:***

***Political Harassment:*** Harassing a student from any country because of their political views or

*the actions of their country's government can be deemed an infringement of the student's right to peace and privacy.*

***Sexual Harassment:*** *Male and female students have the right to study without interference from sexual advances from other students, faculty members, or University staff. If you have a complaint about a person making inappropriate advances to you, bring it to the attention of the ISSS immediately.*

***Discrimination:*** *International students who believe they have been discriminated against, because of their race, ethnic origins, or on any basis should contact an International Student Advisor.*

## Law Enforcement Officers

There are safety officers for the campus and law enforcement officers for the city, county, and state. Sometimes their jurisdictions overlap, but in general, campus safety officers protect the safety of students, faculty, and staff on campus; city police have primary jurisdiction within city limits. Any time an officer stops you, it is important to be courteous at all times. Do not try to argue with a police officer, do not attempt to bribe an officer, and never try to evade an officer who is trying to stop you. If you are stopped in a vehicle, do not get out of the car unless specifically asked to do so.

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## PERSONAL INFORMATION & WELL-BEING

### Wellness Center

Students enrolled at Embry-Riddle are eligible to use the [Wellness Center](#) located on campus.

#### **Health Services**

Building 500

386-226-7917

[dbhealth@erau.edu](mailto:dbhealth@erau.edu)

#### **Fall/Spring Hours of Operation**

**Monday - Friday:** 8am – 5pm

Closed on Weekends

#### **Summer Hours of Operation**

**Monday-Friday:** 8am – 5pm

Closed on Weekends

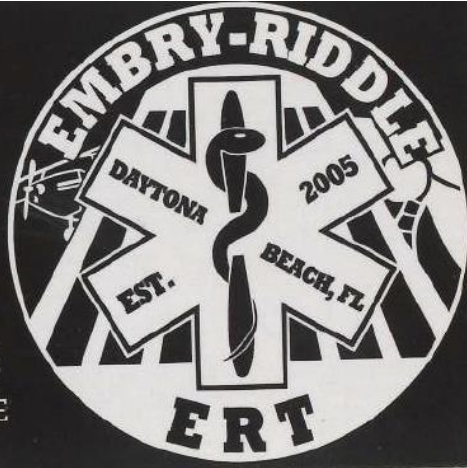
*Subject to change. Check website for most up-to-date hours.*

The staff will administer first aid, treat illnesses, make referrals and treat minor injuries on a walk-in basis or provide interim emergency attention on site until an ambulance arrives, if needed. After hours, emergencies should be directed to [Halifax Hospital](#). Appointments may be made to see doctors, chiropractors, counselors, and massage therapists. Contact the Wellness Center for a current schedule or to make an appointment.

When not feeling well, students are encouraged to go first to the Wellness Center. In case of emergencies, or when the Wellness Center is closed and the situation is urgent, you should go to Halifax Medical Center or an urgent care clinic. If necessary, the nurse will make referrals to an appropriate physician. When seeing a doctor or going to the hospital, make sure you take your student insurance card with you. Most doctors will bill the insurance company directly for the charges although a payment may be expected at your first visit.

**FREE**  
MEDICAL CARE  
ON CAMPUS  
**24/7**

CALL: (386) 226-7233  
OR SCAN THE QR CODE  
ON THE BACK!



**SCAN**  
WITH YOUR  
CELLPHONE CAMERA  
TO ADD US  
DIRECTLY  
TO YOUR  
CONTACTS!

Just for the Embry-Riddle  
Student! **24/7** confidential  
mental health care via phone  
and/or text available now!

**MY  
SSP**



**SCAN ME**

Emergency Care



**Halifax Health Medical Center Emergency Room**

303 N. Clyde Morris Blvd  
Daytona Beach, FL, 32214  
(386) 425-4000

**Florida Hospital Memorial Medical Center**

301 Memorial Medical Parkway  
Daytona Beach, FL 32117  
(386) 231-6000

If you have an after-hours emergency please contact:

**ERAU ERT – Emergency Response Team:** (386) 226-7233

**Campus Safety:** (386) 226-6480

## Personal Hygiene

In many cultures, the scent of a person is considered natural and is expected. In the United States, culture has taught people to prefer clean or perfumed scents over natural scents. This includes scents on clothing, sheets, from smoking, from the mouth and the entire body. Many Americans feel uncomfortable and may avoid someone who has a strong natural scent without saying why. This natural odor can interfere with social life and make it difficult to make friendships with others.

## Smoking

The rate of cigarette smoking in the United States has declined over the years, especially in comparison to other countries and cultures, but people in the U.S. do still smoke. We understand that smoking is a personal choice and has different cultural influences, but if you are interested in quitting, there are many smoking cessation resources available on campus through the Wellness Center, in the community, or online through the [Centers for Disease Control & Prevention](https://www.cdc.gov) (CDC). ERAU is a non-smoking campus.

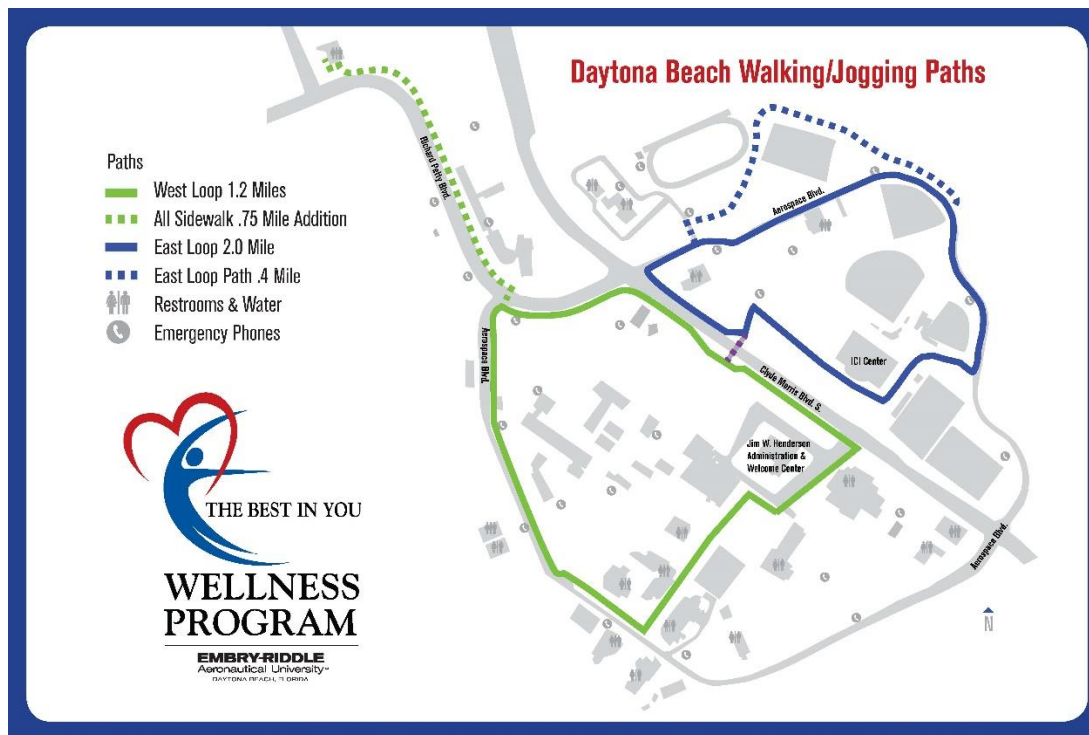
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## Fitness

Exercise is a great choice for general health and well-being, particularly for busy, stressed out college students! Research shows that regular exercise benefits your body, brain, energy level, mood, memory, and more. Try to make time in your schedule for regular fitness, whether it is simply walking (there are hiking nature trails right from campus!), taking a fitness class like yoga, joining one of the many campus clubs and organizations like rock-climbing or dancing, partaking in intermural sports, swimming (seasonally) in the outdoor campus pool or working out at the ERAU Fitness Center. Some residence halls even have small exercise facilities. Whatever you do, have fun and get moving!



There are walking trails right on campus!



## Mental Health

Maintaining mental health is essential for academic success, personal well-being, and a productive career. ERAU offers free Counseling Services.

The competitive arena of a university campus can be particularly difficult for international students and their adjustment. In order to make friends and communicate well, you must learn that in the U.S. each person is responsible for his or her own happiness. If you are lonely or depressed, all the busy students around you may not notice, or if they do, will respect your privacy. Please take advantage of the many services available on campus to help you through any difficult times.



Americans often appear to form friendships that are less intense and shorter than those among people of other cultures. This may be because many move around the U.S. often and do not spend all their lives in one city. Americans are often outwardly friendly, even to total strangers. You will need to learn to distinguish between casual friendships and more serious, deeper friendships. When you ask for help, most Americans will go out of their way to help you. But until you ask for help, your fellow students will assume you have friends and are busy (and happy) with studies and activities.

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## EMERGENCIES

In case of an emergency, contact the [Campus Safety Office](#) by from any on campus telephone by dialing 66480 or 67233 for a critical situation. You may also use any of the blue box Emergency Phones located throughout the campus. If calling from a cell or off-campus phone, for Safety dial 386-226-6480. You can also contact your Resident Assistant (RA) if living in the residence halls. You will meet the RA on your first day in the hall and you can get his/her phone and room number. We suggest you program all of these telephone numbers into your cell phone in case of an emergency. Otherwise, you can dial **911** for emergency police assistance. If you call 911 for an emergency, also call the Safety Office so they can direct emergency services to the site of the emergency.

### Campus Safety & Security Department

386-226-6480

#### Emergency

Daytona: 386- 226-SAFE (7233)



### Off-Campus Numbers

*The following phone numbers must be preceded by a "9" when using a campus phone.*

#### Fire Department

911

#### EVAC Ambulance

911

#### Police Emergency

911

#### Police (non-emergency)

386-671-5100

#### Halifax Medical Center Emergency Department

386-254-4100

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## SUPPORT SERVICES

Across campus, there are many support resources that you can explore and use. We have provided a number of those resources here. If you are unsure of where to go, the [Dean of Students Office](#) can help guide you.

- [Academic Advancement Center](#) (*find them in New Res Hall 3 on the first floor*)
- [Career Services](#)
- [Campus Groups](#) (*student-organization system managed by [Student Engagement & Student Union](#)*)
- [Center for Faith & Spirituality](#)
- [Fitness Center](#) and [Recreational & Intramural Sports](#)
- [Food Pantry](#)
- [International Student & Scholar Services](#) and [Global Engagement](#)
- [Hunt Library](#)
- [Office of Undergraduate Advising](#)
- [Office of Undergraduate Research](#)
- [Prestigious Awards and Fellowships](#)
- [Student Employment](#)
- [Title IX](#)
- [Veteran Student Services](#)

One reminder is to continuously check your Embry-Riddle email, ERNIE, and Canvas for important announcements.

## GUIDELINES FOR PRACTICAL SITUATIONS

### Use of Names and Titles

First names are often used in the U.S. If you are in doubt about how to address someone, ask the person what they prefer. However, in most social situations, the use of first names is appropriate.

Addressing faculty or staff on campus often requires use of a title. If the person has a title such as "Dean" or "President," use that title and their last name. Any faculty member can be addressed as "Professor" regardless of his or her rank. Mister or Ms. is equally acceptable. The faculty or staff member may ask you to address them by their first name, and you should abide by that wish.

Americans will sometimes be confused about what to call you. If you see that a person does not know what to call you, tell them what name you would prefer to be called.

Ms. (not to be confused with Miss) is used for either single or married women. Use the Ms. title especially if you are uncertain of marital status. Older persons may be addressed as "Sir" or "Ma'am" if you do not know their name.

## Visiting American Homes

During your stay here, you might receive an invitation to visit an American home. Your hosts may invite you by phone, speak to you in person, or send you a written invitation to their home. The invitation is usually only for you, unless your host specifically invites your family or friends. Bringing guests of your own without asking your host's permission ahead of time is considered impolite. The written invitation will include the date, time, place and a description of the occasion. You should always answer a written invitation, especially if it says RSVP (*répondez s'il vous plaît*). It may also be appropriate to confirm the invitation a day or two before the occasion. It is polite to notify your host of any last minute change of plans, and of any dietary restrictions you have. In the United States, you should never say that you plan to attend unless you truly will. If you do not know what clothing would be appropriate for the occasion, simply ask, "What should I wear?"

When you receive an invitation to an event, it is expected that you will reply (RSVP) either yes or no. Not responding is considered impolite. Punctuality is usually essential, especially if you have been invited for a meal. It may be considered impolite if you do not arrive at the appointed hour. It is a very good idea to notify your host if you cannot avoid being late.

You may be asked what type of drink you would prefer. Unless you are 21 years of age or older, it is **illegal** in the U.S. for you to drink alcoholic beverages, so politely refuse.

Unless a special party has been planned, it is polite to leave your host's home from one to two hours after dinner is completed. If it is very late when you finish dinner, leave within an hour. If you are asked to stay longer, feel free to do so.

Always try to write a thank you note to your host after each occasion. An informal note expressing how much you enjoyed the evening and the meal is appreciated. For many Americans, an in-person comment expressing appreciation for an invitation will suffice.

These informal visits are for the pleasure of both the guests and the hosts. If the host is preparing the meal by him/herself, it is polite to ask if you may help him/her with any preparations. Guests should offer their help in cleaning up after dinner. Your host will tell you whether he/she needs help or not. Always abide by your host's wishes.

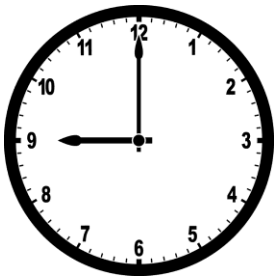
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## Time Schedules

In general, you can telephone individuals or families between 9 a.m. and 9 p.m. without awakening them. Americans eat breakfast shortly after rising, a small meal or sandwich called lunch at or near noon, and a large meal called dinner sometime between 5:30 and 7:30 p.m.



**Class schedules:** You are expected in the classroom at the time that class is scheduled to begin. You may not be allowed into class if you show up after the scheduled start time for the class. Be sure to **TURN OFF** your cell phone in class!



**Business hours** – Normal University business hours are 8:00 a.m. to 5:00 p.m. Monday through Friday but many businesses and stores may open at 9 a.m. Printed hours are usually posted on the door of most stores and you may always call ahead to be sure it is open or check on-line.

**Being on time and punctual is very important in both academic and social situations. It is impolite to arrive very late to a scheduled function.**

## American Socialization and Friendships

Americans are generally considered open and warm people who make new acquaintances easily. Because they are very mobile, however, Americans' relationships are often quite casual and informal. While most Americans may be acquainted with many people, deep friendships may be few.

American women are not usually shy with Americans or international visitors. This relaxed, easy, and independent attitude may be misunderstood by those coming from more traditional societies in which the woman's role is much more restricted. In the United States, women exercise a great deal of personal freedom of choice. Many women hold positions of leadership on campus and in the community, and should always be addressed with the same level of respect shown to men.

It may take time for you to adjust to the different social climate in America. If you feel uncomfortable or do not understand anything, do not hesitate to come by the SAGE Office to ask questions.

## NATIONAL HOLIDAYS

### **New Year's Day January 1<sup>st</sup>**

New Year's Eve, December 31<sup>st</sup> is more important to Americans than New Year's Day itself. Everyone gathers with friends and family to "ring out the old and ring in the new," an expression reflecting the

old custom of ringing church bells to greet the New Year. New Year's Day is an **official holiday** on which schools, offices, banks and stores are closed.



### **Dr. Martin Luther King, Jr. Day Mid-January**

Commemorates the birth of slain civil rights leader, Dr. Martin Luther King, Jr. This is an **official holiday** on which many schools, offices, banks and stores are closed.

### **Ground Hog Day – February 2<sup>nd</sup>**

The ground hog is a small burrowing animal that hibernates during the winter months. Legend has it that he emerges on February 2<sup>nd</sup>. If he sees his shadow (on a sunny day) he will be frightened and return to his burrow, and this is supposed to indicate six more weeks of winter weather. If not, then spring is at hand. This is **not** an official holiday.



### **Valentine's Day - February 14<sup>th</sup>**

A day for lovers and friends to exchange cards, send candy, flowers and/or gifts. This is **not** an official holiday.



### **Saint Patrick's Day - March 17<sup>th</sup>**

St. Patrick is the patron saint of Ireland, and Irish immigrants brought this holiday to America. People celebrate this day by wearing something green and getting together with friends to party and sing Irish folk songs. This is **not** an official holiday.

### **April Fool's Day April 1<sup>st</sup>**

In many countries, this day is marked by the custom of playing practical jokes on one's friends and colleagues. This is **not** an official holiday.

### **Easter - Weekend in Spring**

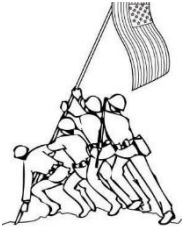
A religious holiday for Christians who believe that Jesus Christ died on Good Friday and rose again on Easter Sunday. Many folk traditions are now connected with Easter, including the decoration of brightly colored eggs and giving gifts to children. This is **not** an official holiday.



### **Mother's Day - Second Sunday in May**

On this day Americans honor their mothers by sending them flowers, buying gifts, and taking them out to eat so that they don't have to do any work around the house.

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### **Memorial Day - Last Monday in May**

Americans remember those who died serving their country. Many families visit graves and decorate them with flowers, and the day is also marked with patriotic parades. This day is considered the beginning of the summer season and is an **official holiday**.

### **Father's Day – 3<sup>rd</sup> Sunday in June**

On this day, fathers are honored.

### **Independence Day - July 4<sup>th</sup>**

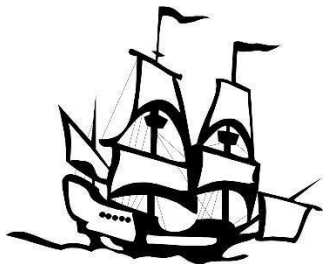
The anniversary of the adoption of the Declaration of Independence on July 4, 1776. This day is an **official holiday**.



### **Labor Day – First Monday in September**

This **official holiday** was established in recognition of the labor movement's contribution to the productivity of the country.

### **Columbus Day/Indigenous Peoples Day October 12th (or nearest Monday)**

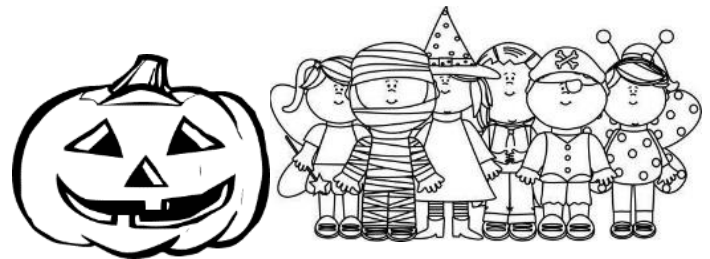


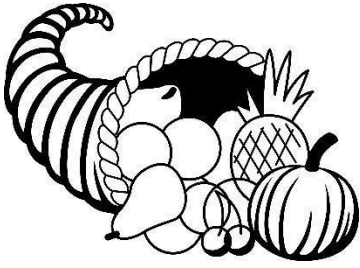
Commemorates the landing of explorer Christopher Columbus on the shores of North America. This is **not** an official holiday. Some people now celebrate this day as **Indigenous Peoples Day**, to honor the Native Americans who originally inhabited North America prior to its “discovery” by foreign explorers.



### **Halloween - October 31<sup>st</sup>**

This was originally a religious holiday, but its religious character has been lost in the United States, and it is now celebrated mostly as a children's day. Traditions include carving out pumpkins with funny faces as well as dressing up in costumes and going around the neighborhood to receive treats of candy, fruit, and cookies. When they come to the door, children say "trick or treat," meaning, "if you don't give me a treat, I will trick you." This is **not** an official holiday.





### **Thanksgiving Day - Fourth Thursday in November**

The first Thanksgiving Day was observed by the Pilgrims at Plymouth Colony in Massachusetts in 1621 to give thanks for the bountiful harvest and their triumph of survival over the wilderness. Now, it is a time when Americans give thanks for the good life they enjoy and celebrate by getting together with family to eat traditional foods like turkey, cranberry sauce, sweet potatoes and pumpkin pie. Thanksgiving is an **official holiday**.

### **Christmas Day - December 25<sup>th</sup>**

Many people regard this as the most important holiday of the year with the holiday season extending from a few days before Christmas to New Year's Day. Although its origins are religious in nature, it is now a holiday celebrated by almost everyone in the country. Family members travel great distances to be together for this day on which gifts are exchanged and traditional dinner is shared. Even families who do not have strong religious convictions decorate a Christmas tree and join in the festivities of the Christmas season. Christmas is an **official holiday** and many stores, schools, and banks are closed.



**SPRING SEMESTER****January – May**

Beginning of Semester: Chilly, light sweater weather (end of winter)

Middle & End: Rainy days and Sunny days are about equal, gradual hot & humid days

**FALL SEMESTER****August – December**

Beginning & Middle: Sunny, humid and hot for the end of summer

End of semester: Gradual colder weather: cold in the morning, warmer throughout the day

	High °C	Low °C
January	20	9
February	22	10
March	24	12
April	26	15
May	29	19
June	31	22
July	32	23
August	32	23
September	31	22
October	28	19
November	24	14
December	21	10



# Fahrenheit to Celsius

°F	°C	°F	°C	°F	°C	°F	°C
1	-17.2	41	5	81	27.2	121	49.4
2	-16.7	42	5.5	82	27.7	122	50
3	-16.1	43	6.1	83	28.3	123	50.5
4	-15.6	44	6.6	84	28.8	124	51.1
5	-15	45	7.2	85	29.4	125	51.6
6	-14.4	46	7.7	86	30	126	52.2
7	-13.9	47	8.3	87	30.5	127	52.8
8	-13.3	48	8.8	88	31.1	128	53.3
9	-12.8	49	9.4	89	31.6	129	53.9
10	-12.2	50	10	90	32.2	130	54.4
11	-11.7	51	10.5	91	32.7	131	55
12	-11.1	52	11.11	92	33.3	132	55.6
13	-10.6	53	11.6	93	33.8	133	56.1
14	-10	54	12.2	94	34.4	134	56.7
15	-9.4	55	12.7	95	35	135	57.2
16	-8.9	56	13.3	96	35.5	136	57.8
17	-8.3	57	13.8	97	36.1	137	58.3
18	-7.8	58	14.4	98	36.6	138	58.9
19	-7.2	59	15	99	37.2	139	59.4
20	-6.7	60	15.5	100	37.7	140	60
21	-6.1	61	16.1	101	38.3	141	60.6
22	-5.6	62	16.6	102	38.8	142	61.1
23	-5	63	17.2	103	39.4	143	61.7
24	-4.4	64	17.7	104	40	144	62.2
25	-3.9	65	18.3	105	40.5	145	62.8
26	-3.3	66	18.8	106	41.1	146	63.3
27	-2.8	67	19.4	107	41.6	147	63.9
28	-2.2	68	20	108	42.2	148	64.4
29	-1.7	69	20.5	109	42.7	149	65
30	-1.1	70	21.1	110	43.3	150	65.6
31	-0.6	71	21.6	111	43.8	160	71.1
32	0	72	22.2	112	44.4	170	76.6
33	0.6	73	22.7	113	45	180	82.2
34	1.1	74	23.3	114	45.5	190	87.7
35	1.7	75	23.8	115	46.1	200	93.3
36	2.2	76	24.4	116	46.6	220	104.4
37	2.8	77	25	117	47.2	250	121.1
38	3.3	78	25.5	118	47.7	300	148.8
39	3.9	79	26.1	119	48.3	400	204.4
40	4.4	80	26.6	120	48.8	500	260

## HURRICANES

Season: June 1 – November 30

## TORNADOS

“Deadly” Spring Season: February – April

➤ More powerful with presence of the jet stream

Summer Season: June – September

[ERAU Emergency Management Response](#)

## RAVE SYSTEM

For time-sensitive  
emergency  
notifications from  
ERAU, by text/call  
or email: sign up  
on ERNIE!

Please note that in the event there is a hurricane coming, you will be kept informed on what to do and where to go. Local shelters are nearby and offered to students. PLEASE BE IN CONTACT WITH THE OFFICE OF GLOBAL ENGAGEMENT IF YOU DECIDE TO LEAVE TOWN.

**\*\*Make sure you familiarize yourself with the ERAU Emergency Management Response so that you are well prepared.**

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## WEIGHTS AND MEASURES CONVERSIONS

Table of Weight Equivalents	
Weight	Equivalent
1 ounce (oz.)	0.2835 kilograms
1 pound (lb.) = 16 oz.	0.454 kilograms
1 ton	2 000 lbs.
Kilograms	Pounds
$\frac{1}{2}$	1.0
1	2.2
2	4.4
3	6.6
4	8.8
5	11.0
6	13.2
8	17.64
10	22.05

Table of Liquid Measure Equivalents		
Measurement	Amount	
1 cup	8 ounces (oz)	
1 pint = 2 cups	0.473 liters	
1 quart = 4 cups	0.946 liters	
1.057 quarts	1 liter (slightly less)	
1 gallon = 4 quarts	3.875 liters	
Liters	Quarts	Gallons
1	1.06	0.264
2	2.11	0.53
3	3.17	0.79
4	4.23	1.06
5	5.28	1.32
6	6.34	1.58
8	8.45	2.11
10	10.60	2.64

Table of Distance Measurements			
1 inch (1 in. or 1" )		2.54 centimeters (cm)	
1 foot (1ft. or 1') = 12 inches		30.48 cm	
1 yard (1yd.) = 3 ft. = 36 inches		91.44 cm	
39.4 inches		1 meter	
1 mile = 5 280 ft.		1.609 kilometers	
To convert miles to kilometers, multiply by 1.6			
5 miles		8.045 km	
50 miles		80.450 km	
100 miles		160.900 km	
Kilometers	Miles	Meters	Feet
1	0.6	1	3.3
2	1.2	2	6.6
3	1.9	3	9.8
4	2.5	4	13.1
5	3.1	5	16.4
6	3.7	6	19.7
8	5.0	8	26.0
10	6.2	10	32.8
1 acre = 43,560 square feet		0.405 hectares	
1 square mile		259 hectares	